



KENYA PIPELINE
COMPANY PLC

SUPPLIER E-PROCUREMENT GUIDE

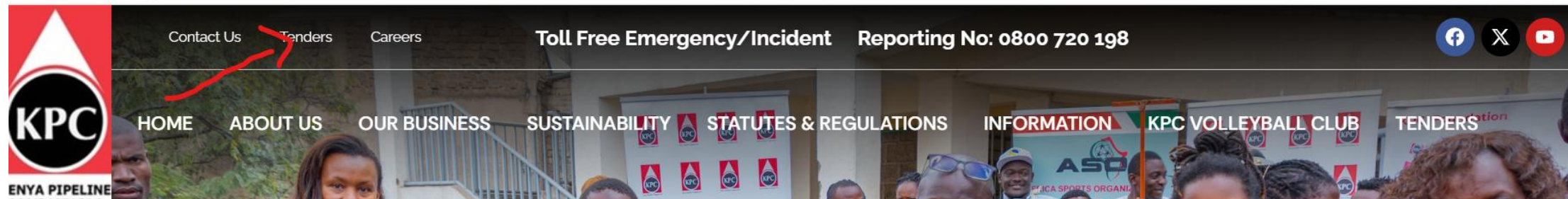


ONE -ENVELOPE BIDDING PROCESS



GO TO WWW.KPC.CO.KE

CLICK THE TENDERS LINK





- E-Procurement
- Open for Bids

Active Tenders

Kenya Pipeline Company PLC invites eligible tenderers for the tenders listed below

Useful Links

ENTER YOUR USER ID AND PASSWORD AND LOG ON

KPC - General

https://e-procurement.kpc.co.ke/irj/portal



KPC E-Procurement Portal

User * ABCDEFGH

Password *

Log On

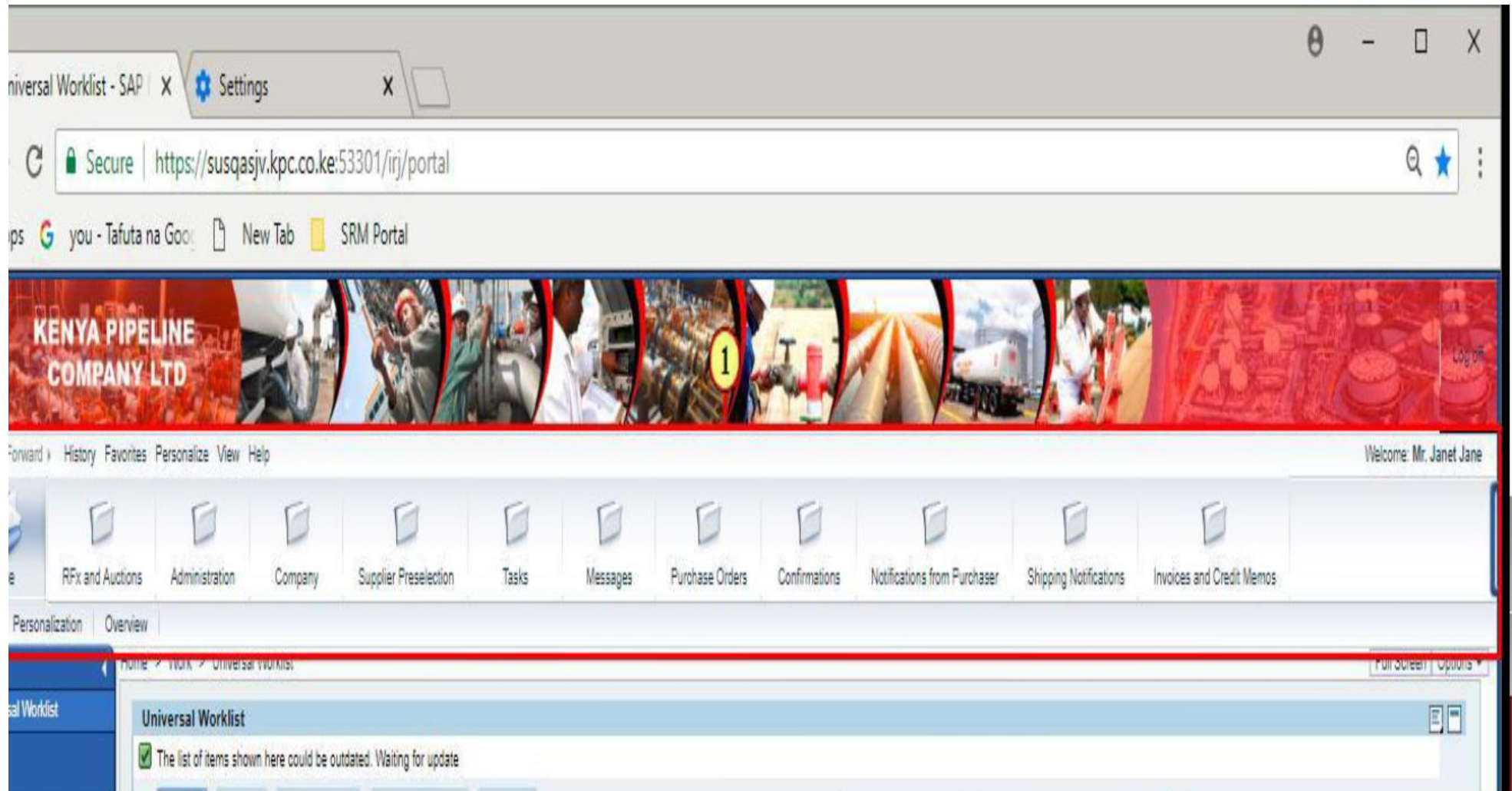
Logon Problems? [Get Support](#)

New Supplier? [Supplier Self-Registration](#)

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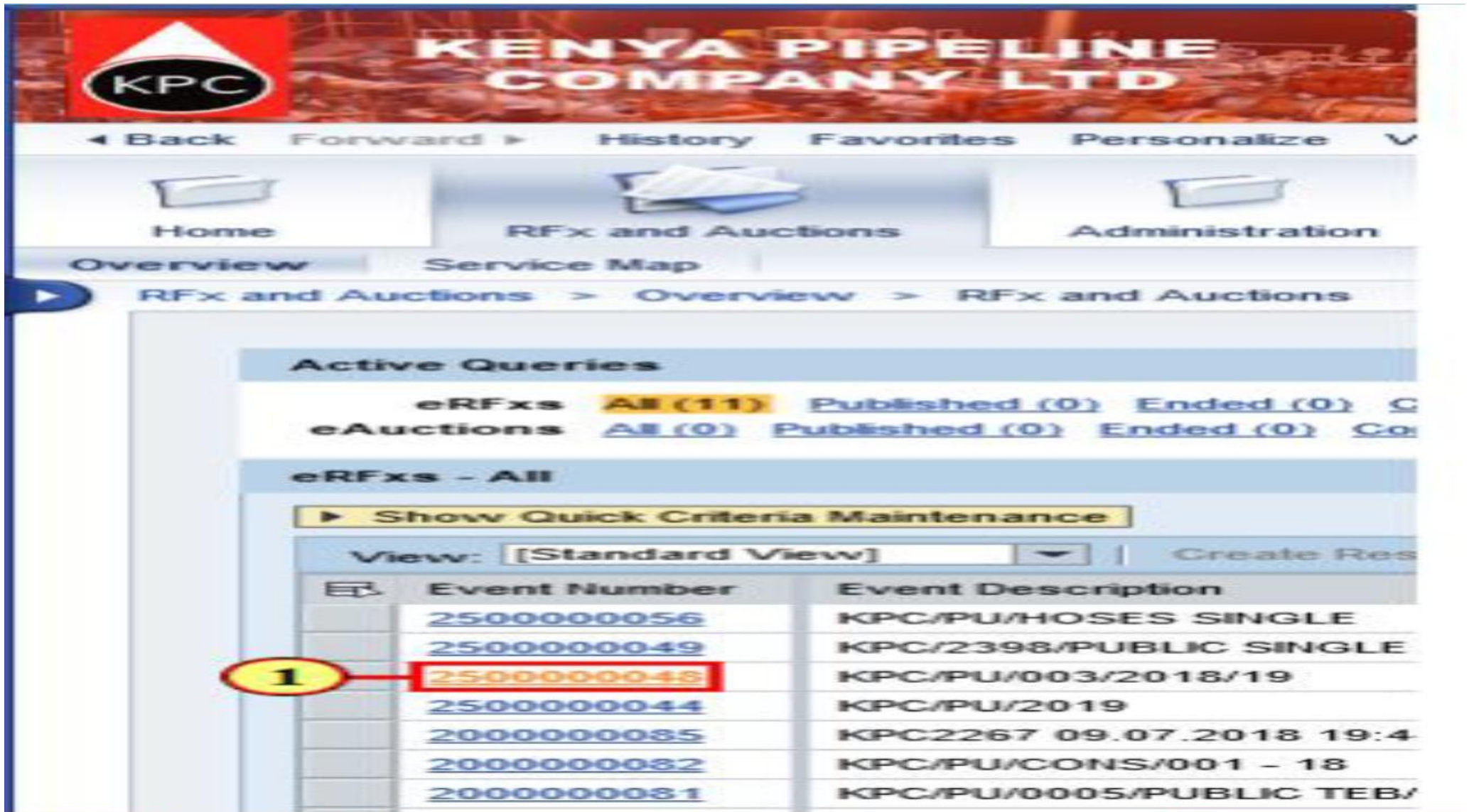
SUPPLIER LOGIN PAGE OPENS



CLICK RFX AND AUCTIONS TAB



SELECT THE EVENT NUMBER TO RESPOND TO



KENYA PIPELINE COMPANY LTD

◀ Back Forward ▶ History Favorites Personalize V

Home RFX and Auctions Administration

Overview Service Map

▶ RFX and Auctions > Overview > RFX and Auctions

Active Queries

eRFxs **All (11)** Published (0) Ended (0) C
eAuctions All (0) Published (0) Ended (0) Co

eRFxs - All

▶ Show Quick Criteria Maintenance

View: [Standard View] ▼ | Create Res

Event Number	Event Description
25000000056	KPC/PU/HOSES SINGLE
25000000049	KPC/2398/PUBLIC SINGLE
25000000048	KPC/PU/0003/2018/19
25000000044	KPC/PU/2019
20000000085	KPC2267 09.07.2018 19:4
20000000082	KPC/PU/CONS/001 - 18
20000000081	KPC/PU/0005/PUBLIC TEB/

CLICK ON REGISTER TO RECEIVE FUTURE NOTIFICATIONS REGARDING THE TENDER

Options

Display RFX: 2500000270

Open side panel

Print Preview

Close

Register

Export

System Information

Create Memory Snapshot

Number 2500000270

Name KPC/PU/OT-2398(CIVIL)NBI/21-22

Status Published

Start Date

End Date 14.06.2022 14:00:00 UTC+3

Remaining Time 0 Days 03:50:37

Owner RFCUSER

RFX Information

Items

Notes and Attachments

RFX Parameters

Questions

Notes and Attachments

Start Date: 00:00:00

RFX Description: TENDER FOR SUPPLY OF HYDRAULIC OIL

* Submission Deadline: 14.06.2022 14:00:00

Opening Date: 14.06.2022 14:40:00

End of Binding Period:

Supplier Type:

Currency: KES

Confirm Document upload in cFolders:

Partners and Delivery Information

Filter Settings

Details

Add

Send E-Mail

Call

Clear

Function	Number	Name	Phone Number
Requester			
Goods Recipient			
Ship-To Address		Nakuru Depot	
Location		Nakuru Depot	51-851253

CLICK ON PARTICIPATE TO INITIATE YOUR RESPONSE

Display RFX: 2500000270

[Print Preview](#) | [Close](#) | [Participate](#) | [Do Not Participate](#) | [Tentative](#) | [Create Response](#) | [Export](#) | [System Information](#) | [Create Memory Snapshot](#)

Number 2500000270 **Name** KPC/PU/OT-2398(CIVIL)NBI/21-22 **Status** Published **Start Date** **End Date** 14.06.2022 14:00:00 UTC+3

[RFX Information](#) [Items](#) **Notes and Attachments**

▼ Notes

[Add](#) | [Clear](#)

	Assigned To	Category	Text Preview
	Document ...	Tendering text	TENDER DOCUMENT AVAILABLE IN THE C-FOLDER

CLICK ON CREATE RESPONSE TO OPEN THE RESPONSE SCREEN

Display RFx: 2500000270

[Print Preview](#)[Close](#)[Participate](#)[Do Not Participate](#)[Tentative](#)[Create Response](#)[Export](#)[System Information](#)[Create Memory Snapshot](#)

! The document is currently locked by you

! User XBOPIQGB4Y1N is already processing a response for this RFx

Number	2500000270	Name	KPC/PU/OT-2398(CIVIL)NBI/21-22	Status	Published	Start Date	End Date	14.06.2022 14:00:00 UTC+3	F
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[RFX Information](#)[Items](#)

Notes and Attachments

▼ Notes

[Add](#)[Clear](#)

	Assigned To	Category	Text Preview
	Document ...	Tendering text	TENDER DOCUMENT AVAILABLE IN THE C-FOLDER

VIEW SYSTEM GENERATED RESPONSE NUMBER

Create RfX Response: **8000001421**



[Submit](#) [Read Only](#) [Print Preview](#) [Check](#) [Close](#) [Save](#) [Delete](#) [Export](#) [Import](#) [System Information](#) [Create Memory Snapshot](#)

! User XBOPIQGB4Y1N is already processing a response for this RfX

✓ Response 8000001421 created

Number	8000001421	RfX Number	2500000270	Status	Saved	Submission Deadline	14.06.2022 14:00:00 UTC+3	Opening Date
RfX Owner	RFCUSER	Total Value	0.00 KES					

RfX Information

[Items](#)[Notes and Attachments](#)[Summary](#)[Tracking](#)[Basic Data](#)[Questions](#)[Notes and Attachments](#)

CLICK ON NOTES & ATTACHMENTS THEN COLLABORATION ROOM TO ACCESS THE C-FOLDER

RFx Information Items **Notes and Attachments** Summary Tracking

Basic Data Questions Notes and Attachments

Event Parameters
Currency: Kenyan Shilling
Terms of Payment:

Service and Delivery
Incoterm:

Status and Statistics
Created On: 14.06.2022 10:37:21 UTC+3
Created By: Ms. Doreen Mwongo
Last Processed On: 14.06.2022 10:37:21 UTC+3
Last Processed By: Ms. Doreen Mwongo

▼ Collaboration

Create Assign Delete

Collaboration Room	Created on
RFxResp 8000001421 Mashariki Enterprises	14.06.2022 10:37:22

CLICK ON FOLDER BELOW RESPONSE NUMBER/NAME OF YOUR COMPANY

The screenshot displays the mySAP PLM cFolders web application. The top navigation bar includes the KPC logo, the text 'mySAP PLM cFolders', and the title 'Collaboration on the Web'. A secondary bar contains links for 'Home', 'Refresh', 'Favorites', 'Settings', 'Help', and 'Logout'.

On the left sidebar, a tree view shows the hierarchy: 'Collaboration RFX 2500000270' > 'RFXResp 8000001421 Mashariki Ent...'. A red box highlights a 'Folder' icon with a red arrow pointing to it.

The main content area is titled 'Work Area RFXResp 8000001421 Mashariki Enterprises'. It shows the current path as 'Collaboration RFX 2500...' > 'RFXResp 8000001421 Mas...'. Below this is the 'Change Work Area' section, which includes instructions to 'Choose Save to save changes made to the name or the description. If you want to assign additional names to certain cFolders objects in this work area, choose Aliases.'

The configuration fields are as follows:

- Collaboration: Collaboration RFX 2500000
- Name: RFXResp 8000001421 Mas *
- Description: RFXResp 8000001421 Mashariki Enterprises
- Authorization: Write

At the bottom, there are buttons for 'Save', 'Notifications', 'Assign Status Profile', 'Additional Functions', and 'Cancel'.

CLICK ON CREATE



mySAP PLM
cFolders

Collaboration on the Web

Home

[Refresh](#) [Search](#) [Favorites](#) [Settings](#) [Help](#) [Logout](#)



[Collaboration RFx 2500000270](#)



RFxResp 8000001421 Mashariki Ent... ▾



[Folder](#)

Folder Folder

[Help](#)

Current Path: [Collaboration RFx 2500...](#) > [RFxResp 8000001421 Mas...](#) > Folder

Folder

To save any changes made, click Save.

Name

Subscribe ☐

Authorization

[Save](#) [Notifications](#) [Assign Status Profile](#) [Additional Functions ▾](#) [Cancel](#)

To create folder objects, select Create. To copy or delete objects, select the required objects and then choose [Copy](#) or [Delete](#).

Folder Contents						Upload PDX Package	Create	Copy	Copy as Bookmark	Paste	All	None
	Name ▴	Current Version	Read	Status	Changed on							
☐	KPC/PU/OT-2398(CIVIL)\NB\21-22	TENDER DOCUMENT - OT-2398- CIVIL-21-22.pdf (330KB)			RFCUSER	14.06.2022 10:37:21						
☐	RFxResp_8000001421	https://susqasjv....			RFCUSER	14.06.2022 10:37:22						

CLICK ON DOCUMENT

The screenshot displays the mySAP PLM cFolders web interface. The header includes the KPC logo, the text 'mySAP PLM cFolders', and 'Collaboration on the Web'. A navigation bar at the top right contains links for 'Home', 'Favorites', 'Settings', 'Help', and 'Logout'. The left sidebar shows a tree structure with 'Collaboration RfX 2500000270' and 'RfXResp 8000001421 Mashariki Ent...' (expanded to show a 'Folder'). The main content area is titled 'Create Object' and includes a 'Help' link. Below the title, it shows the 'Navigation: Folder Overview' and the 'Current Path: Collaboration RfX 2500... > RfXResp 8000001421 Mas... > Folder > Create Object'. A dialog box titled 'What do you want to create?' is open, with a 'Cancel' button. The 'Document' option is selected and highlighted with a red box and a red arrow. The description for 'Document' states: 'A document can contain any file in different versions.'

mySAP PLM
cFolders

Collaboration on the Web

Home Favorites Settings Help Logout

Create Object [Help](#)

Navigation: [Folder Overview](#)

Current Path: [Collaboration RfX 2500...](#) > [RfXResp 8000001421 Mas...](#) > [Folder](#) > Create Object

What do you want to create? [Cancel](#)

[Document](#) A document can contain any file in different versions.

NAME & DESCRIBE THE UPLOAD

mySAP PLM cFolders Collaboration on the Web

Home Favorites Settings Help Logout

Collaboration RFx 2500000270

RFxResp 8000001421 Mashariki Ent...

[Folder](#)

Create Document [Help](#)

Navigation: [Folder Overview](#)

Current Path: [Collaboration RFx 2500...](#) > [RFxResp 8000001421 Mas...](#) > [Folder](#) > Create Document

Create Document

Enter the name and a description. Decide whether or not you want to upload a local file now or later. Then choose *Next*.

1 Name: *

2 Description:

Subscribe ☐

PGP Documents ☐ You are only allowed to use PGP files in this document.

☒ Upload Local File
☐ Create File Later

3

CLICK CHOOSE FILE AND PROCEED

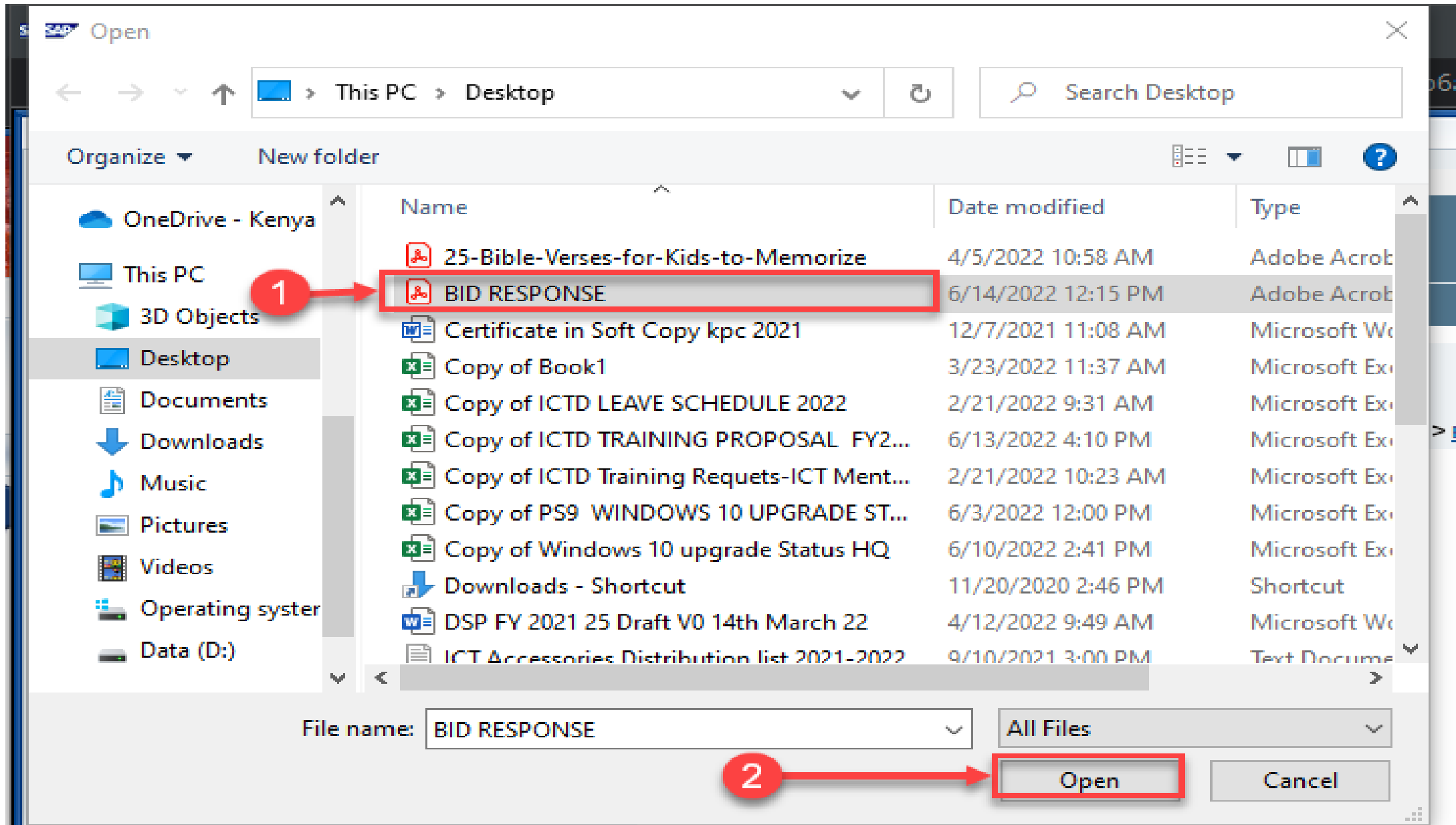
The screenshot displays the mySAP PLM cFolders web application interface. The header includes the KPC logo, the text "mySAP PLM cFolders", and "Collaboration on the Web". A navigation bar at the top right contains links for "Home", "Favorites", "Settings", "Help", and "Logout".

On the left sidebar, there is a tree view showing the current path: "Collaboration RFx 2500000270" > "RFxResp 8000001421 Mashariki Ent..." > "Folder".

The main content area is titled "Create Version". It shows the current path: "Collaboration RFx 2500..." > "RFxResp 8000001421 Mas..." > "Folder" > "BID RESPONSE" > "Create Version". Below this, a message states: "To select the required file, choose *Browse* and then *Save*."

A red arrow points to a button labeled "Choose File" with the text "No file chosen" next to it. Below this button are "Save" and "Cancel" buttons.

PICK FILE FROM WHERE IT'S SAVED



CLICK ON SAVE BUTTON

The screenshot displays the mySAP PLM cFolders web application interface. The header includes the KPC logo, the text "mySAP PLM cFolders", and a banner image with the text "Collaboration on the Web". The navigation bar shows "Home" and links for "Favorites", "Settings", "Help", and "Logout".

The left sidebar contains a tree view with the following structure:

- Collaboration RfX 2500000270
 - RFxResp 8000001420 Mashariki Ent...
 - Folder

The main content area is titled "Create Version". It shows the navigation path: "Navigation: [Version Overview](#)" and "Current Path: [Collaboration RfX 2500...](#) > [RFxResp 8000001420 Mas...](#) > [Folder](#) > [BID RESPONSE](#) > Create Version".

Below the path, a message states: "To select the required file, choose *Browse* and then *Save*." Below this message, there is a "Choose File" button and the filename "BID RESPONSE.pdf". At the bottom of the dialog, there are "Save" and "Cancel" buttons. A red arrow points to the "Save" button.

CONFIRM UPLOAD IS IN THE C-FOLDER


mySAP PLM
cFolders


Collaboration on the Web

[Home](#)
[Refresh](#)
[Search](#)
[Favorites](#)
[Settings](#)
[Help](#)
[Logout](#)


[Collaboration RfX 2500000270](#)


[RfXResp 8000001420 Mashariki Ent...](#)


[Folder](#)

Folder Folder

Current Path: [Collaboration RfX 2500...](#) > [RfXResp 8000001420 Mas...](#) > **Folder**

Folder

To save any changes made, click Save.

Name

Subscribe ☐

Authorization

[Save](#)
[Notifications](#)
[Assign Status Profile](#)
[Additional Functions](#)
[Cancel](#)

To create folder objects, select Create. To copy or delete objects, select the required objects and then choose Copy or Delete.

Folder Contents		Upload PDX Package	Create	Copy	Copy as Bookmark	Paste	All	None
Name ▲	Current Version	Read	Status			Changed on		
☐  BID RESPONSE	BID RESPONSE.pdf (46KB)					Doreen Mwongo	14.06.2022 12:26:01	
☐  KPC/PU/OT-2398(CIVIL)NBI/21-22	TENDER DOCUMENT - OT-2398- CIVIL-21-22.pdf (330KB)					RFCUSER	14.06.2022 10:35:21	
☐  RfXResp 8000001420	https://susqasiv....					RFCUSER	14.06.2022 10:35:22	

CLICK ON LOGOUT


mySAP PLM
cFolders


Collaboration on the Web

[Home](#)
[Refresh](#)
[Search](#)
[Favorites](#)
[Settings](#)
[Help](#)
[Logout](#)


[Collaboration RfX 2500000270](#)


[RfXResp 8000001420 Mashariki Ent...](#)


[Folder](#)

Folder Folder

Current Path: [Collaboration RfX 2500...](#) > [RfXResp 8000001420 Mas...](#) > Folder

Folder

To save any changes made, click Save.

Name

Subscribe ☐

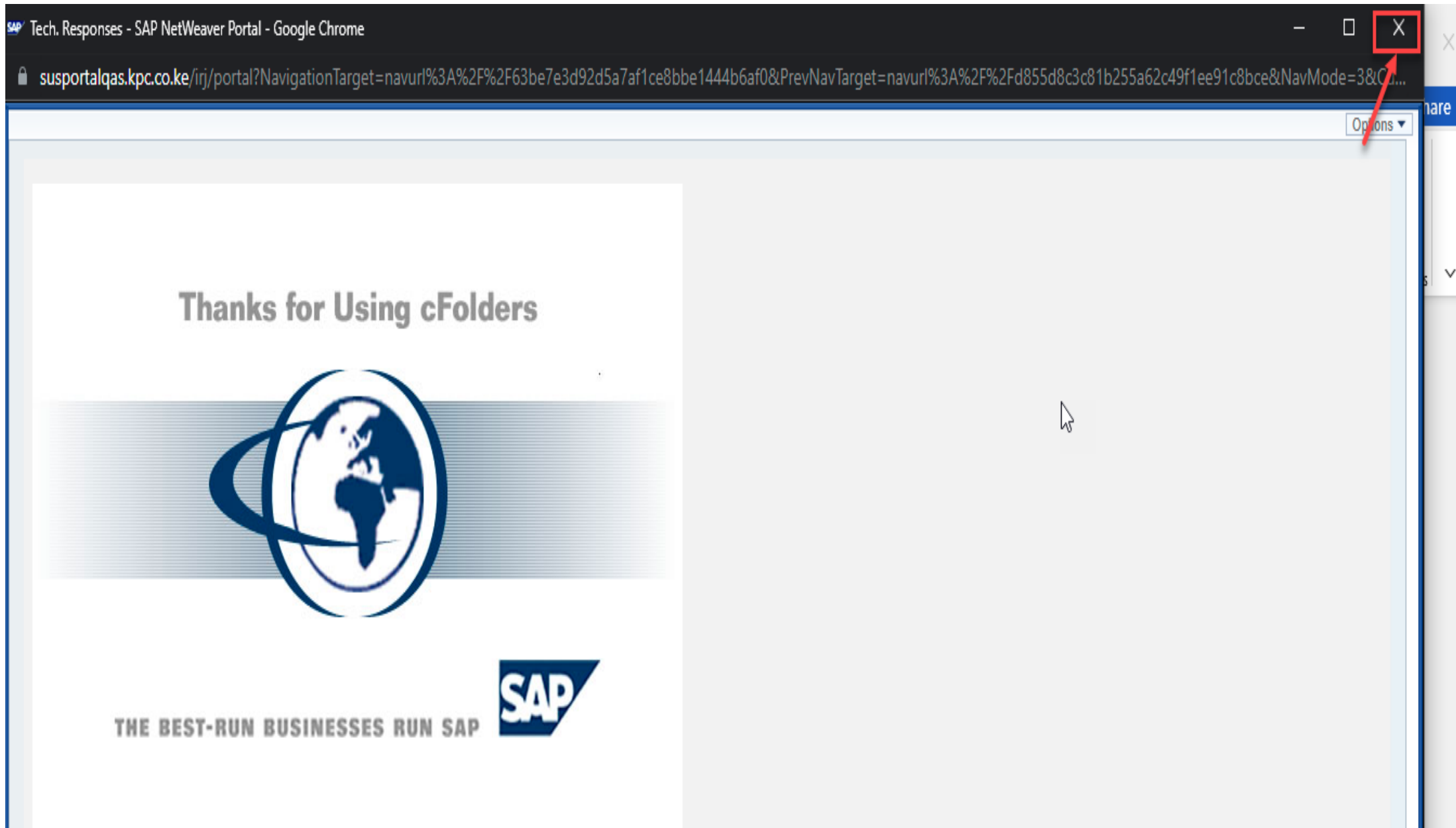
Authorization

[Save](#)
[Notifications](#)
[Assign Status Profile](#)
[Additional Functions](#)
[Cancel](#)

To create folder objects, select *Create*. To copy or delete objects, select the required objects and then choose *Copy* or *Delete*.

Folder Contents		Upload PDX Package	Create	Copy	Copy as Bookmark	Paste	All	None
Name ▲	Current Version	Read	Status		Changed on			
☐  BID RESPONSE.	BID RESPONSE.pdf (46KB)				Doreen Mwongo	14.06.2022 12:26:01		
☐  KPC/PU/OT-2398(CIVIL)NBI/21-22	TENDER DOCUMENT - OT-2398- CIVIL-21-22.pdf (330KB)				RFCUSER	14.06.2022 10:35:21		
☐  RfXResp 8000001420	https://susqasjv....				RFCUSER	14.06.2022 10:35:22		

CLOSE THE WINDOW



CLICK ON EDIT

SAP Response - SAP NetWeaver Portal - Google Chrome

susportalqas.kpc.co.ke/irj/portal?NavigationTarget=navurl%3A%2F%2Fd855d8c3c81b255a62c49f1ee91c8bce&PrevNavTarget=navurl%3A%2F%2F4ce3882cf8a7f7020c038abb16d4a1ca&NavMode=3&...

Display RFX Response: 8000001420

 Edit | Print Preview |  | Check | Close | Export | System Information | Create Memory Snapshot

Number 8000001420 RFX Number 2500000270 Status Saved Submission Deadline 14.06.2022 14:00:00 UTC+3 Opening Date 14.06.2022 14:40:00 UTC+3 Remaining Time 0 Days 01:40:29
 RFX Owner RFCUSER Total Value 0.00 KES

RFX Information Items **Notes and Attachments** Summary Tracking

▼ Notes

Add Clear [Filter Settings](#)

Assigned To	Category	Text Preview
Document ...	RFX/Auction Text	TENDER DOCUMENT AVAILABLE IN THE C-FOLDER

▼ Attachments

Add Attachment Edit Description Versioning Delete Create Qualification Profile [Filter Settings](#)

Assigned To	Category	Description	File Name	Version	Processor	Checked Out	Type	Size (KB)	Changed by	Changed on
 The table does not contain any data										

CLICK ON ITEMS

susportalqas.kpc.co.ke/irj/portal?NavigationTarget=navurl%3A%2F%2Fd855d8c3c81b255a62c49f1ee91c8bce&PrevNavTarget=navurl%3A%2F%2F4ce3882cf8a7f7020c038abb16d4a1ca&NavMode=3&Cur

[Options](#)

Edit RFX Response: 8000001420

[Submit](#) [Read Only](#) [Print Preview](#) [Check](#) [Close](#) [Save](#) [Delete](#) [Export](#) [Import](#) [System Information](#) [Create Memory Snapshot](#)



Number 8000001420 RFX Number 2500000270 Status Saved Submission Deadline 14.06.2022 14:00:00 UTC+3 Opening Date 14.06.2022 14:40:00 UTC+3 Remaining Time 0 Days 01:23:39
RFX Owner RFCUSER Total Value 0.00 KES

RFX Information

[Items](#)[Notes and Attachments](#)[Summary](#)[Tracking](#)

[Basic Data](#) [Questions](#) [Notes and Attachments](#)

Event Parameters

Currency:

Terms of Payment:

Service and Delivery

Incoterm:

Status and Statistics

Created On:

Created By:

Last Processed On:

Last Processed By:

▼ [Partners and Delivery Information](#)



Number	8000001420	RFx Number	2500000270	Status	Saved	Submission Deadline	14.06.2022 14:00:00 UTC+3	Opening Date	14.06.2022 14:40:00 UTC+3	Remaining Time	0 Days 01:23:39
RFx Owner	RFCUSER	Total Value	0.00 KES								

RFx Information	Items	Notes and Attachments	Summary	Tracking
-----------------	-------	-----------------------	---------	----------

▼ Item Overview

[illegible]

IF UNABLE TO KEY IN PRICE DIRECTLY IN THE PRICE FIELD CLICK ON THE NODE TO EXPAND, THEN ENTER UNIT PRICES WITHOUT VAT

Create RFx Response: 8000001431

Submit Read Only Print Preview Check Close Save Delete Export Import System Information Create Memory Snapshot

! User XBOPIQGB4Y1N is already processing a response for this RFx

Number 8000001431 RFx Number 2500000272 Status Saved Submission Deadline 30.06.2022 10:00:00 UTC+3 Opening Date 30.06.2022 10:10:00 UTC+3
Remaining Time 12 Days 21:40:31 RFx Owner RFCUSER Total Value 0.00 KES

RFx Information

Items

Notes and Attachments

Summary

Tracking

Overview

Details Add New Copy Paste Delete Calculate Value

Line Number	Description	Variant	Lot	Item Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency	Price Per
0001	Consulta...		☒	Outline		PROJECTS	Project System Group	1	1	AU		KES	
0001.AA	2.5mm C...			Service		PROJECTS	Project System Group	300	300	M	0.00	KES	1
0001.AB	Breakers(...			Service		PROJECTS	Project System Group	250	250	EA	0.00	KES	1
0001.AC	Power di...			Service		PROJECTS	Project System Group	1	1	EA	0.00	KES	1

CLICK ON CHECK TO UPDATE TOTAL COST AND CONFIRM DOCUMENT IS COMPLETE

susportalqas.kpc.co.ke/irj/portal?NavigationTarget=navurl%3A%2F%2Fd855d8c3c81b255a62c49f1ee91c8bce&PrevNavTarget=navurl%3A%2F%2F4ce3882cf8a7f7020c038abb16d4a1ca&NavMode=30

Edit RFx Response: 8000001420

Submit Read Only Print Preview **Check** Close Save Delete Export Import System Information Create Memory Snapshot

✓ RFx response is complete and contains no errors

Number 8000001420 RFx Number 2500000270 Status Saved Submission Deadline 14.06.2022 14:00:00 UTC+3 Opening Date 14.06.2022 14:40:00 UTC+3 Remaining Time 0 Days 01:20:10
RFx Owner RFCUSER Total Value 1,000.00 KES

RFx Information **Items** Notes and Attachments Summary Tracking

▼ Item Overview

Details Add New Copy Paste Delete Calculate Value

Line Number	Description	Variant	Item Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency	Price Per	Delivery Date
0001	hydraulic ...		Material		CIVIL	Civil & General H/w	1	1	EA	0...	KES	1	On 31.08.2022

Display RFx Response: 8000001423

[Edit](#) |
 [Print Preview](#) |
 [Close](#) |
 [Withdraw](#) |
 [Export](#) |
 [System Information](#) |
 [Create Memory Snapshot](#)

✓ RFx response 8000001423 submitted

Number 8000001423	RFx Number 2500000271	Status Saved	Submission Deadline 30.06.2022 10:00:00 UTC+3	Open
Remaining Time 13 Days 16:41:48	RFx Owner RFCUSER	Total Value 1,000.00 KES		

[RFx Information](#) |
 [Items](#) |
 [Notes and Attachments](#) |
 [Summary](#) |
 [Tracking](#)

▼ [Item Overview](#)

[Details](#) |
 [Add New](#) |
 [Copy](#) |
 [Paste](#) |
 [Delete](#) |
 [Calculate Value](#)

Line Number	Description	Variant	Item Type	Product ID	Product Category	Product Category Description	Requ
-------------	-------------	---------	-----------	------------	------------------	------------------------------	------

VIEW YOUR RESPONSE STATUS

**KENYA PIPELINE
COMPANY LTD**



◀ Back Forward ▶ History Favorites Personalize View Help

Home

Get Help

PO Terms and Conditions

RfX and Auctions

Administration

Messages

Confirmations

Invoices and Credit Memos

Purchase Orders

Overview Service Map

RfX and Auctions > Overview > RfX and Auctions

eRFxs - All

Show Quick Criteria Maintenance

View: [Standard View] ▼ Create Response Display Event Display Response Print Preview Refresh Export ▼

	Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status	Event Version	Response
	2500000270	KPC/PU/OT-2398(CIVIL)NBI/21-22	Public RfX Single	Published		14.06.2022	8000001420	Submitted		
	2500000262	KPC3391 22.02.2022 08:32:04	Public RfX Single	Published		25.03.2022	8000001411	Withdrawn		
	2000000240	KPC3391 21.02.2022 17:03:50	Public RfX TEB	Published		07.04.2022	8000001412	Withdrawn		

LOG OUT

KENYA PIPELINE COMPANY LTD

Back Forward History Favorites Personalize View Help

Welcome:

Home Get Help PO Terms and Conditions RFX and Auctions Administration Messages Confirmations Invoices and Credit Memos Purchase Orders Shipping Notifications Company

Overview Service Map

RFX and Auctions > Overview > RFX and Auctions

Full Screen Options

Active Queries

eRFxs All (4) Published (1) Ended (3) Completed (0)

eAuctions All (0) Published (0) Ended (0) Completed (0)

eRFxs - All

CONTACT SRM SUPPORT

EMAIL: SRMSUPPORT@KPC.CO





KENYA PIPELINE
COMPANY PLC

Thank You



Kenya Pipeline Company



@kenyapipeline



Kenya Pipeline Company